

## **Point in Time Results Exchange Format Guidelines:**

- The fields “SoftwareName”, “ReportDate”, “ProjectType”, and “DateCreated” cannot be left blank.
- The fields “OrganizationName” and “ProjectName” have a character limit of 1024 characters.
- The fields “SoftwareName”, and “SourceID” have a character limit of 255 characters.
- The first field “SoftwareName” should include identifying information about where the report was generated.
  - For example, an export from Simtech Solutions’ Regional Command Center would contain the value “Simtech Solutions’ Command Center” in the software name field.
- The second field “SourceID” should include information about what data in the reporting system the report was generated over. This may often be a region or a data source name.
- The “CountID” field is used to identify data that should aggregated with data from across data sources or even different software. This field may be left blank.
- If running a report on a regional or SourceID level, leave the “OrganizationName” and “ProjectName” fields blank to indicate that all organizations and projects are included
  - Likewise if running a report on an organizational level, include the organization name in the “OrganizationName” field and leave “ProjectName” blank to indicate all projects are included.
- The “ReportDate” field should include the date that the PIT report was run for, not the date that the report was run on.
- “DateCreated” should be a timestamp of when the CSV file was generated.
- Each different project type included in the report should be its own row in the CSV file with the proper project type listed in the “ProjectType” field.
  - Accepted values for this field:
    - “Emergency Shelter”
    - “Transitional Housing”
    - “Safe Haven”
    - “Unsheltered”
- Not all household types in the Point in Time report require results for Safe Haven project types. Do not skip these fields in the Safe Haven row of the output file. Instead insert a value of 0 or leave these columns null.
- The output format must be kept in the same order that the labels below are listed in.

- The following entries are the labels that Simtech Solutions Inc. has chosen to use for their Point in Time Results Exchange Format for the HUD Point in Time count. These labels should be used as the column headers in a CSV file with the results of the PIT report directly below them.

1.	SoftwareName
2.	SourceID
3.	CountID
4.	OrganizationName
5.	ProjectName
6.	ReportDate
7.	ProjectType
8.	HHwChildHouseholds
9.	HHwChildTotalPersons
10.	HHwChildUnder18
11.	HHwChild18to24
12.	HHwChildOver24
13.	HHwChildFemale
14.	HHwChildMale
15.	HHwChildTransgender
16.	HHwChildNonConforming
17.	HHwChildNonHispanic
18.	HHwChildHispanic
19.	HHwChildRaceWhite
20.	HHwChildRaceBlack
21.	HHwChildRaceAsian
22.	HHwChildRaceAmIndAkNat
23.	HHwChildRaceNatHawaiiPaclsland
24.	HHwChildRaceMultiple
25.	HHwChildCHHouseholds
26.	HHwChildCHPersons
27.	HHwoChildHouseholds
28.	HHwoChildTotalAdults
29.	HHwoChild18to24
30.	HHwoChildOver24
31.	HHwoChildFemale
32.	HHwoChildMale
33.	HHwoChildTransgender
34.	HHwoChildNonConforming
35.	HHwoChildNonHispanic
36.	HHwoChildHispanic
37.	HHwoChildRaceWhite

38.	HHwoChildRaceBlack
39.	HHwoChildRaceAsian
40.	HHwoChildRaceAmIndAkNat
41.	HHwoChildRaceNatHawaiiPaclIsland
42.	HHwoChildRaceMultiple
43.	HHwoChildCHPersons
44.	HHChildOnlyHouseholds
45.	HHChildOnlyTotalChildren
46.	HHChildOnlyFemale
47.	HHChildOnlyMale
48.	HHChildOnlyTransgender
49.	HHChildOnlyNonConforming
50.	HHChildOnlyNonHispanic
51.	HHChildOnlyHispanic
52.	HHChildOnlyRaceWhite
53.	HHChildOnlyRaceBlack
54.	HHChildOnlyRaceAsian
55.	HHChildOnlyRaceAmIndAkNat
56.	HHChildOnlyRaceNatHawaiiPaclIsland
57.	HHChildOnlyRaceMultiple
58.	HHChildOnlyCHPersons
59.	VetHHwChildHouseholds
60.	VetHHwChildTotalPersons
61.	VetHHwChildVets
62.	VetHHwChildFemale
63.	VetHHwChildMale
64.	VetHHwChildTransgender
65.	VetHHwChildNonConforming
66.	VetHHwChildNonHispanic
67.	VetHHwChildHispanic
68.	VetHHwChildRaceWhite
69.	VetHHwChildRaceBlack
70.	VetHHwChildRaceAsian
71.	VetHHwChildRaceAmIndAkNat
72.	VetHHwChildRaceNatHawaiiPaclIsland
73.	VetHHwChildRaceMultiple
74.	VetHHwChildCHHouseholds
75.	VetHHwChildCHPersons
76.	VetHHwoChildHouseholds
77.	VetHHwoChildTotalPersons
78.	VetHHwoChildVets
79.	VetHHwoChildFemale

80.	VetHHwoChildMale
81.	VetHHwoChildTransgender
82.	VetHHwoChildNonConforming
83.	VetHHwoChildNonHispanic
84.	VetHHwoChildHispanic
85.	VetHHwoChildRaceWhite
86.	VetHHwoChildRaceBlack
87.	VetHHwoChildRaceAsian
88.	VetHHwoChildRaceAmIndAkNat
89.	VetHHwoChildRaceNatHawaiiPaclIsland
90.	VetHHwoChildRaceMultiple
91.	VetHHwoChildCHPersons
92.	UYouthHouseholds
93.	UYouthTotalYouth
94.	UYouthUnder18
95.	UYouth18to24
96.	UYouthFemale
97.	UYouthMale
98.	UYouthTransgender
99.	UYouthNonConforming
100.	UYouthNonHispanic
101.	UYouthHispanic
102.	UYouthRaceWhite
103.	UYouthRaceBlack
104.	UYouthRaceAsian
105.	UYouthRaceAmIndAkNat
106.	UYouthRaceNatHawaiiPaclIsland
107.	UYouthRaceMultiple
108.	UYouthCHPersons
109.	ParentYouthHouseholds
110.	ParentYouthTotalPersons
111.	ParentYouthParentingYouth
112.	ParentYouthChildren
113.	ParentYouthUnder18
114.	ParentYouthUnder18Children
115.	ParentYouth18to24
116.	ParentYouth18to24Children
117.	ParentYouthFemale
118.	ParentYouthMale
119.	ParentYouthTransgender
120.	ParentYouthNonConforming
121.	ParentYouthNonHispanic

122.	ParentYouthHispanic
123.	ParentYouthRaceWhite
124.	ParentYouthRaceBlack
125.	ParentYouthRaceAsian
126.	ParentYouthRaceAmIndAkNat
127.	ParentYouthRaceNatHawaiiPaIsland
128.	ParentYouthRaceMultiple
129.	ParentYouthCHHouseholds
130.	ParentYouthCHPersons
131.	SubPopSeriousMentalIllness
132.	SubPopSubstanceAbuse
133.	SubPopHIVAIDS
134.	SubPopDomesticViolence
135.	DateCreated

- Below is a mapping of the Point in Time Results Exchange Format labels mapped back to the questions that each column should hold the value for.

<b>Households with at Least One Adult and One Child</b>	
<b>Households and Age Breakdown</b>	<b>Column Header</b>
Total Number of Households	HHwChildHouseholds
Total Number of Persons (Adults & Children)	HHwChildTotalPersons
Number of Persons (under age 18)	HHwChildUnder18
Number of Persons (age 18-24)	HHwChild18to24
Number of Persons (over age 24)	HHwChildOver24
<b>Gender (Adults and Children)</b>	<b>Column Header</b>
Female	HHwChildFemale
Male	HHwChildMale
Transgender	HHwChildTransgender
Gender Non-Conforming	HHwChildNonConforming
<b>Ethnicity (Adults and Children)</b>	<b>Column Header</b>
Non-Hispanic / Non-Latino	HHwChildNonHispanic
Hispanic / Latino	HHwChildHispanic
<b>Race (Adults and Children)</b>	<b>Column Header</b>
White	HHwChildRaceWhite
Black or African American	HHwChildRaceBlack
Asian	HHwChildRaceAsian
American Indian or Alaska Native	HHwChildRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	HHwChildRaceNatHawaiiPacIsland
Multiple Races	HHwChildRaceMultiple
<b>Chronically Homeless</b>	<b>Column Header</b>
Total Number of Households	HHwChildCHHouseholds
Total Number of Persons	HHwChildCHPersons

Households with only Children (under age 18)	
Households and Age Breakdown	Column Header
Total Number of Households	HHChildOnlyHouseholds
Total Number of Children (Under Age 18)	HHChildOnlyTotalChildren
Gender	Column Header
Female	HHChildOnlyFemale
Male	HHChildOnlyMale
Transgender	HHChildOnlyTransgender
Gender Non-Conforming	HHChildOnlyNonConforming
Ethnicity	Column Header
Non-Hispanic / Non-Latino	HHChildOnlyNonHispanic
Hispanic / Latino	HHChildOnlyHispanic
Race	Column Header
White	HHChildOnlyRaceWhite
Black or African American	HHChildOnlyRaceBlack
Asian	HHChildOnlyRaceAsian
American Indian or Alaska Native	HHChildOnlyRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	HHChildOnlyRaceNatHawaiiPacIsland
Multiple Races	HHChildOnlyRaceMultiple
Chronically Homeless	Column Header
Total Number of Persons	HHChildOnlyCHPersons

Households without Children	
Households and Age Breakdown	Column Header
Total Number of Households	HHwoChildHouseholds
Total Number of Persons (Adults)	HHwoChildTotalAdults
Number of Persons (age 18-24)	HHwoChild18to24
Number of Persons (over age 24)	HHwoChildOver24
Gender	Column Header
Female	HHwoChildFemale
Male	HHwoChildMale
Transgender	HHwoChildTransgender
Gender Non-Conforming	HHwoChildNonConforming
Ethnicity	Column Header
Non-Hispanic / Non-Latino	HHwoChildNonHispanic
Hispanic / Latino	HHwoChildHispanic
Race	Column Header
White	HHwoChildRaceWhite
Black or African American	HHwoChildRaceBlack
Asian	HHwoChildRaceAsian
American Indian or Alaska Native	HHwoChildRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	HHwoChildRaceNatHawaiiPacIsland
Multiple Races	HHwoChildRaceMultiple
Chronically Homeless	Column Header
Total Number of Persons	HHwoChildCHPersons



<b>Veteran Households with at Least One Adult and One Child</b>	
<b>Household and Age Breakdown</b>	<b>Column Header</b>
Total number of Households	VetHHwChildHouseholds
Total number of Persons	VetHHwChildTotalPersons
Total number of Veterans	VetHHwChildVets
<b>Gender (Veterans Only)</b>	<b>Column Header</b>
Female	VetHHwChildFemale
Male	VetHHwChildMale
Transgender	VetHHwChildTransgender
Gender Non-Conforming	VetHHwChildNonConforming
<b>Ethnicity (Veterans Only)</b>	<b>Column Header</b>
Non-Hispanic / Non-Latino	VetHHwChildNonHispanic
Hispanic / Latino	VetHHwChildHispanic
<b>Race (Veterans Only)</b>	<b>Column Header</b>
White	VetHHwChildRaceWhite
Black or African American	VetHHwChildRaceBlack
Asian	VetHHwChildRaceAsian
American Indian or Alaska Native	VetHHwChildRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	VetHHwChildRaceNatHawaiiPacIsland
Multiple Races	VetHHwChildRaceMultiple
<b>Chronically Homeless</b>	<b>Column Header</b>
Total Number of Households	VetHHwChildCHHouseholds
Total Number of Persons	VetHHwChildCHPersons

Veteran Households without Children	
Household and Age Breakdown	Column Header
Total Number of Households	VetHHwoChildHouseholds
Total Number of Persons	VetHHwoChildTotalPersons
Total Number of Veterans	VetHHwoChildVets
Gender (Veterans Only)	Column Header
Female	VetHHwoChildFemale
Male	VetHHwoChildMale
Transgender	VetHHwoChildTransgender
Gender Non-Conforming	VetHHwoChildNonConforming
Ethnicity (Veterans Only)	Column Header
Non-Hispanic / Non-Latino	VetHHwoChildNonHispanic
Hispanic / Latino	VetHHwoChildHispanic
Race (Veterans Only)	Column Header
White	VetHHwoChildRaceWhite
Black or African American	VetHHwoChildRaceBlack
Asian	VetHHwoChildRaceAsian
American Indian or Alaska Native	VetHHwoChildRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	VetHHwoChildRaceNatHawaiiPacIsland
Multiple Races	VetHHwoChildRaceMultiple
Chronically Homeless	Column Header
Total Number of Persons	VetHHwoChildCHPersons

<b>Unaccompanied Youth Households</b>	
<b>Households and Age Breakdown</b>	<b>Column Header</b>
Total Number of Unaccompanied Youth Households	UYouthHouseholds
Total Number of Unaccompanied Youth	UYouthTotalYouth
Number of Unaccompanied Children (under age 18)	UYouthUnder18
Number of Unaccompanied Young Adults (18 to 24)	UYouth18to24
<b>Gender (Unaccompanied Youth)</b>	<b>Column Header</b>
Female	UYouthFemale
Male	UYouthMale
Transgender	UYouthTransgender
Gender Non-Conforming	UYouthNonConforming
<b>Ethnicity (Unaccompanied Youth)</b>	<b>Column Header</b>
Other (Non-Hispanic/Latino)	UYouthNonHispanic
Hispanic/Latino	UYouthHispanic
<b>Race (Unaccompanied Youth)</b>	<b>Column Header</b>
White	UYouthRaceWhite
Black or African American	UYouthRaceBlack
Asian	UYouthRaceAsian
American Indian or Alaska Native	UYouthRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	UYouthRaceNatHawaiiPacIsland
Multiple Races	UYouthRaceMultiple
<b>Chronically Homeless</b>	<b>Column Header</b>
Total Number of Persons	UYouthCHPersons

<b>Parenting Youth Households</b>	
<b>Households and Age Breakdown</b>	<b>Column Header</b>
Total Number of Parenting Youth Households	ParentYouthHouseholds
Total Number of Persons	ParentYouthTotalPersons
Number of Parenting Youth	ParentYouthParentingYouth
Number of Parenting Youth (Under Age 18)	ParentYouthUnder18
Number of Parenting Youth (Age 18 to 24)	ParentYouth18to24
Number of Children with Parenting Youth	ParentYouthChildren
Number of Children with Parent Under Age 18	ParentYouthUnder18Children
Number of Children with Parent Age 18 to 24	ParentYouth18to24Children
<b>Gender (Youth Parents)</b>	<b>Column Header</b>
Female	ParentYouthFemale
Male	ParentYouthMale
Transgender	ParentYouthTransgender
Gender Non-Conforming	ParentYouthNonConforming
<b>Ethnicity (Youth Parents)</b>	<b>Column Header</b>
Other (Non-Hispanic/Latino)	ParentYouthNonHispanic
Hispanic/Latino	ParentYouthHispanic
<b>Race (Youth Parents)</b>	<b>Column Header</b>
White	ParentYouthRaceWhite
Black or African American	ParentYouthRaceBlack
Asian	ParentYouthRaceAsian
American Indian or Alaska Native	ParentYouthRaceAmIndAkNat
Native Hawaiian or Other Pacific Islander	ParentYouthRaceNatHawaiiPacIsland
Multiple Races	ParentYouthRaceMultiple
<b>Chronically Homeless</b>	
	<b>Column Header</b>
Total Number of Parenting Youth Households	ParentYouthCHHouseholds
Total Number of Parenting Youth	ParentYouthCHPersons

Additional Homeless Populations	Column Header
Adults with a Serious Mental Illness	SubPopSeriousMentalIllness
Adults with a Substance Use Disorder	SubPopSubstanceAbuse
Adults with HIV/AIDS	SubPopHIVAIDS
Victims of Domestic Violence (Optional)	SubPopDomesticViolence